

POMARIA TOWN CENTER

Rules for the Use of Building and Premises

The following are rules for renting school cafeteria and premises:

1. The building rental schedule is maintained by the town council of Pomaria. Individuals interested in rental should contact the mayor or council persons.
2. The building should be left in a clean and orderly manner. Carpet vacuumed, floors swept and/or wet mopped (if needed), and tables/chairs arranged in a neat and orderly fashion.
3. Turn of ceiling fans, reset air conditioner to 85 degrees and heat to 52 degrees.
4. All garbage is to be removed from the premises.
5. **Alcoholic beverages are prohibited.**
6. There should be no use of tape, nails or tacks on walls and ceiling.
7. No smoking in building.
8. Commercial use of property is not permitted unless authorized by town council.
9. Renter is responsible for any damages to property during time of use.
10. A \$25 deposit is required when reserving the building. Keys should be returned within 48 hours after the rental.
11. Town of Pomaria is not responsible for injury to individuals during use or set-up of rental.
12. Maximum capacity is 110 persons.

Regular Rental Fee..... \$120.00

Each Additional Hour..... \$25.00

Available hours: 6:00 AM to 10:00 PM

The Pomaria Town Council has the right to reject any request for use of building.

(Revised January 2012)